

## Add NEW CIPs via MyMountaineer portal

- Incoming students may request to add Courses in Progress (CIPs) via their MyMountaineer Portal by following these instructions. Please allow up to 5 business days for requests to be reflected on your record.

The screenshot shows the 'Application Management' page for Sarah-Davis Cagle TEST. The page displays application details for a 'Transfer (2020-21)' application submitted on 01/15/2020. A red box highlights the 'Open Application' button in the 'Your Applications' table. The table lists two applications: 'Transfer (2020-21)' and 'Non-Degree (2019-20)'. The 'Open Application' button is highlighted with a red box.

Type	Started	Submitted
Transfer (2020-21)	Fall 2020	01/15/2020
Non-Degree (2019-20)	Fall 2019	07/31/2018

The screenshot shows the 'MyMountaineer' portal for a user with an 'Awaiting' status. The page displays 'Forms' (Optional Additional Info (Optional), Optional Résumé Upload (Optional)), 'Recent Activities' (Payment Waived: 65.00 USD Application Fee), and 'Your Admission Counselor' (Pressley Laton). A red box highlights the 'Request an update' link in the 'Need to make an update to your application?' section. The link is highlighted with a red box.

**Need to make an update to your application?**  
We understand that things can change after you submit your application. [Request an update](#) to the information you submitted.

Application Update Request

ugrad.appstate.edu/apply/form?id=35467096-518a-4a94-a15d-b96009dc53b7

Steps Recorder - Recording Now

Pause Record Stop Record Add Comment

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About Visit Admissions Academics Campus Life Why Choose App?

Bailey Test Hostetter Fall 2020, 144053583 X

You are administratively impersonating this applicant and will be able to make changes and see data, such as unreleased decisions, that the applicant would not be able to do or see directly. You should only impersonate a single user and application at a time, so do not open multiple tabs or windows within the same browser when impersonating.

## Application Update Request

Bailey Test Hostetter (stewartbt1@appstate.edu)

- Change my major
- Provide my Residency Certification Number
- Provide my Social Security Number (SSN)
- Update my entry term
- Update my preferred first name
- Update my contact information
- Update my courses in progress
- Withdraw my application
- Request to defer my admission

Residency Certification Number, update your major, start term, courses in progress, contact information or

mail your Admissions Counselor.

Submit Cancel

Windows taskbar: 9:12 AM 5/14/2020

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## Application Update Request

Bailey Test Hostetter (stewartbt1@appstate.edu)  
Fall 2020

Submit this form to provide your Residency Certification Number, update your major, start term, courses in progress, contact information or withdraw your application.  
For other application questions, email your Admissions Counselor.

I want to:  
Update my courses in progress

We currently don't have any courses in progress on file for you, please complete this [form](#).

### Course Updates

ugrad.appstate.edu/apply/form?id=ff7a0bbd-b56e-4861-8908-ce651e9e4b74

Windows taskbar: 9:12 AM 5/14/2020

Courses in Progress

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## Courses in Progress

Bailey Test Hostetter (stewartbt1@appstate.edu)  
Fall 2020

How many schools are you currently attending?

0 1 2

Please enter the courses you are in progress of completing or plan to complete in a future term.

Submit Save For Later Cancel

Windows Taskbar: 9:12 AM 5/14/2020

Courses in Progress

ugrad.appstate.edu/apply/form?id=ff7a0bbd-b56e-4861-8908-ce651e9e4b74

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Bailey Test Hostetter (stewartbt1@appstate.edu)  
Fall 2020

How many schools are you currently attending?

1

Please enter the courses you are in progress of completing or plan to complete in a future term.

School School Type

Pitt Community College

Berkshire Community College  
Pittsfield, MA; Berkshire Community College

Community College of Allegheny Cou...  
Pittsburgh, PA; Community College of Allegh...

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Please enter the courses you are in progress of completing or plan to complete in a future term.

School

School Type

Submit Save For Later

Pitt Community College  
Berkshire Community College  
Pittsfield, MA: Berkshire Community College  
Community College of Allegheny Cou...  
Pittsburgh, PA: Community College of Allegh...  
Community College of Allegheny Cou...  
Pittsburgh, PA: Community College of Allegh...  
Pitt Community College  
Winterville, NC: Presley

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Fall 2020

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1

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School

School Type

Submit Save For Later Cancel

Pitt Community College

High School  
College

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## Courses in Progress

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Fall 2020

How many schools are you currently attending?  
1

Please enter the courses you are in progress of completing or plan to complete in a future term.

School: Pitt Community College  
School Type: College  
Course Semester: [Dropdown menu open]

- Full Year
- First Semester
- Second Semester
- First Trimester
- Second Trimester
- Third Trimester
- First Quarter
- Second Quarter
- Third Quarter
- Fourth Quarter
- Fall Semester
- Spring Semester
- Summer Semester
- Winter Semester

Course: [Empty field]  
Add another? [Empty field]

Submit Save For Later

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How many schools are you currently attending?  
1

Please enter the courses you are in progress of completing or plan to complete in a future term.

School: Pitt Community College  
School Type: College  
Course Semester: Second Semester  
Course: MAT 171  
Add another? Yes

Submit Save For Later Cancel

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Please enter the courses you are in progress of completing or plan to complete in a future term.

School: Pitt Community College  
School Type: College  
Course Semester: Second Semester  
Course: IMAT 171  
Add another?:  Yes  
Course 2 Semester:   
Course 2:   
Add another?:  Yes

Submit Save For Later Cancel

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1

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School:   
School Type:   
Course Semester:   
Course:   
Add another?:  Yes  
Course 2 Semester:   
Course 2:   
Add another?:  Yes

- Full Year
- First Semester
- Second Semester
- First Trimester
- Second Trimester
- Third Trimester
- First Quarter
- Second Quarter
- Third Quarter
- Fourth Quarter
- Fall Semester
- Spring Semester
- Summer Semester
- Winter Semester

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1

Please enter the courses you are in progress of completing or plan to complete in a future term.

School: Pitt Community College  
School Type: College  
Course Semester: Second Semester  
Course: MAT 171  
Add another?:  Yes  
Course 2 Semester: Summer Semester  
Course 2: ENG 112  
Add another?:  Yes

Submit Save For Later Cancel

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Please enter the courses you are in progress of completing or plan to complete in a future term.

School: Pitt Community College  
School Type: College  
Course Semester: Second Semester  
Course: MAT 171  
Add another?:  Yes  
Course 2 Semester: Summer Semester  
Course 2: ENG 112  
Add another?:  Yes

**Submit** Save For Later Cancel

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