

TRANSFER GUIDE/BDP

BS, Career & Technical Education - Workforce Leadership & Development, 4561  
 Appalachian State University  
 2021-2022

[Department of Curriculum & Instruction](#)  
[Reich College of Education](#)  
[Program of Study](#)

HOW-TO Use the Transfer Guide/BDP

The Transfer Guides/BDPs have three sections:

1. The NC Community College courses are listed in the top yellow section. Recommended and/or preferred courses are provided, with the equivalent Appalachian courses listed. If a specific course is not listed, students should use the blue hyperlink to access the [Comprehensive Articulation Agreement \(CAA\) transfer course list](#). Students are welcome to choose any CAA course; however, students should choose courses that are available at their institution and satisfy their transfer degree requirements.
2. Appalachian courses are listed in the middle gray section. Students will work with an Appalachian advisor, after transferring, to develop an individual graduation plan.
3. Important transfer and major information is listed in the bottom white sections. Students should refer to these sections for information regarding program requirements and other important information the department would like students to be aware of.

**Please note** - Transfer Guides/BDPs are developed based on the approved curriculum for that catalog year. Depending on term of entry and the curriculum posted for that catalog year, programs of study may have changed.

Community College Coursework: 61 Transfer hours		Associate in Arts			
Semester	NCCC Course	Course Name	Hours	Appalachian Equivalent	Notes
Semester 1: 13 hours	ENG 111	Writing & Inquiry	3	RC 1000	
	<a href="#">UGETC</a>	Math	3		
	<a href="#">UGETC</a>	Humanity/Fine Art	3		
	<a href="#">UGETC</a>	Social Science	3		
	ACA 122	College Transfer Success	1		
	Semester hours			13	
Semester 2: 16 hours	NCCC Course	Course Name	Hours	Appalachian Equivalent	Notes
	ENG 112	Writing/Research in the Disciplines	3	RC 2001	
	<a href="#">UGETC</a>	Humanity/Fine Art	3		
	<a href="#">UGETC</a>	Social Science	3		
	<a href="#">UGETC</a>	Social Science	3		
	<a href="#">UGETC</a>	Science	4		
Semester hours			16		
Semester 3: 16 hours	NCCC Course	Course Name	Hours	Appalachian Equivalent	Notes
	<a href="#">UGETC</a>	Humanity/Fine Art	3		
	ACC 120	Accounting	4	ACC 2100	Required for major
	BUS 115	Business Law	3	LAW 2150	Required for major
	<a href="#">Pre-Major/Elective/GEC</a>		3		
	<a href="#">Pre-Major/Elective/GEC</a>		3		
Semester hours			16		
Semester 4: 15 hours	NCCC Course	Course Name	Hours	Appalachian Equivalent	Notes
	<a href="#">Pre-Major/Elective/GEC</a>		3		
	<a href="#">Pre-Major/Elective/GEC</a>		3		
	<a href="#">Pre-Major/Elective/GEC</a>		3		
	<a href="#">Pre-Major/Elective/GEC</a>		3		
	<a href="#">Pre-Major/Elective/GEC</a>		3		
Semester hours			15		
<b>Total AA degree hours</b>			<b>60</b>		

**Appalachian Course Work: 70-71**

Semester 5: 16 hours			
Appalachian Course	Course Name	Hours	Notes
CTE 1590	Personal Money Management	3	
CTE 1750	An Introduction to CTE	1	
CTE 3250	Career Management	3	
CTE 3380	Information Systems	3	
MKT 3050	Principals of Marketing	3	
Career Content 1 (if needed)		3	
Semester hours		16	
Semester 6: 18 hours			
Appalachian Course	Course Name	Hours	Notes
CTE 4410	Office Management	3	
CTE 3850	Pro Development of Adult Learners	3	
CTE 3340	Business Communications	3	Writing in the Discipline
CTE 4510	Workforce Leadership and Planning	3	
Career Content 2 (if needed)		3	
Career Content 3 (if needed)		3	
Semester hours		18	
Summer: 9 hours			
Appalachian Course	Course Name	Hours	Notes
Career Content 4 (if needed)		3	
Career Content 5 (if needed)		3	
Career Content 6 (if needed)		3	
Semester hours		9	
Semester 7: 15 hours			
Appalachian Course	Course Name	Hours	Notes
CTE 4640	Computer Design Applications	3	
CTE 4660	Methods & Materials in CTE	3	
MGT 3620	Human Resource Management	3	
MGT 3630	Intro to Organizational Behavior	3	
Career Content 7 (if needed)		3	
Semester hours		15	
Semester 8: 12 - 13 hours			
Appalachian Course	Course Name	Hours	Notes
CTE 4900	Internship	6 or 7	
CTE 4750	Work-Based Experiences	3	
CTE 4550	Digital Network Learning Systems	3	
Semester hours		12 or 13	
<b>Total Appalachian hours</b>		<b>70-71</b>	

**Applying to Appalachian:**

- A minimum cumulative GPA of 2.25, from all post-secondary coursework, is required for admission to Appalachian.
- Students interested in applying to Appalachian should submit an on-line application and official college transcripts to be considered for admission.
- Students hoping to attend a summer or fall term are encouraged to apply by February 15th and those hoping to attend in the spring are encouraged to apply by October 15th.

**Transfer Resources:**

**Transfer Admissions & Engagement** [transfer.appstate.edu](http://transfer.appstate.edu)  
**Office of Admissions** [admissions.appstate.edu](http://admissions.appstate.edu)  
**Office of Financial Aid** [financialaid.appstate.edu](http://financialaid.appstate.edu)  
**Scholarships** [scholarships.appstate.edu](http://scholarships.appstate.edu)  
**Career Development** [careers.appstate.edu](http://careers.appstate.edu)  
**University Housing** [housing.appstate.edu](http://housing.appstate.edu)  
**Off-Campus Housing** [offcampushousing.appstate.edu](http://offcampushousing.appstate.edu)  
**Campus Activities** [campusactivities.appstate.edu](http://campusactivities.appstate.edu)

Questions, call Transfer Admissions & Engagement at 828-262-7877

